

Meeting: OACCT Safety Meeting

Date: 11/18/11

Start: 0930

Finish: 1050

Chair: Colin Henry

Location: Medflight base Columbus Ohio

Facilitator: Kendra Paxton

Recorder: Bill Spradlin

Name:	Program:	Name:	Program:
Bill Spradlin	Akron Children's	Bradley Troy	Air Evac
Dennis Larimore	Med-Trans	Linda Irvin	Careflight
Kendra Paxton	Akron Children's	Scott Melling	AirEvac
Mike Jackson	Air Evac	Stan Kocol	Lifeflight –Toledo

Topic	Discussion	Follow-Up (Action, status, Outcomes)	Accountable (Who/When)
123.025	Several discussions regarding incidents surround the use/non use of 123.025. Identified that there continues to be issues and the group consensus is that is necessary to use this frequency.	As issues arise the group has agreed to call the respective program director or manager to resolve issue. If no resolution then issue will be discussed in Safety Committee.	ALL
Meeting structure	The need for a formalized agenda and meeting structure is essential.	Kendra has agreed to facilitate safety meeting and Bill Spradlin agreed to type minutes and email to group.	Kendra Paxton Bill Spradlin
Goals 2012	The group discussed goals for 2012 as follows: 1. Risk Assessments- ground and air 2. Weather Turndown 3. Aircraft Tracking 4. Helipad Safety 5. Ongoing Training 6. Communications	Each meeting will discuss goals and discuss action plans surrounding improvement in areas.	All
Communications	Discussed the goals of improved communications	Disseminate meeting minutes in a timely fashion and include minutes with general committee minutes	Bill Spradlin

Helipad Safety	Stan reviewed his helipad risk assessment tool. Group agreed to review tool and validate tool by having program pilots' and/or crew fill out tool on their frequented helipads. We discussed helipad standards and regulations in regards to size of aircrafts.	Stan to email risk assessment to be added to minutes. Also include link to 8900 checklist, NFPA 418, and HAI. Stan to also format list of Ohio helipad's with state license.	Stan All program pilots
	Group also discussed post card letter that was developed last winter to distribute to referrals regarding snow and ice on helipads. Dollars from budget had been earmarked to spend.	Would like to find the letter and distribute to our referrals this year. Tammy Weaver states she may have copy.	Tammy to email to Theresa Merk and all programs to distribute
Next Meeting	Group agreed to have a call in Meeting in December.	Akron Children's to host the webex. Email invitation to follow.	Bill Spradlin
	Meeting adjourned at 1050 Minutes respectfully submitted by Kendra Paxton.		