

Meeting: OACCT Safety Meeting

Date: 11/16/2012

Start: 09:15

Finish: 10:40

Chair: Colin Henry MedFlight

Location: Med-Flight

Facilitator:

Recorder: Bill Spradlin

Name:	Program:	Name:	Program:
Colin Henry	Med Flight	Lee Johnston	Metro Aviation
Kendra Paxton	Akron Children's	Earl Daniels	Dayton Careflight
Bill Spradlin	Akron Children's	Janie Ward	Air Evac LifeTeam
Stew Miller	Akron Children's	Bradley Troy	Air Evac LifeTeam
Terry Volsko	Akron Children's	Matt Handley	Air Evac LifeTeam
Louise Weller	ProMedica	Mike Jackson	Air Evac LifeTeam
Dennis Larimore	Akron Children's		
Stan Kocol	Toledo LifeFlight		
Tammy Weaver	Stat Medevac		
Denny Swick	Nationwide Children's		
James Houser	Stat Medevac		

Topic	Discussion	Follow-Up (Action, status, Outcomes)	Accountable (Who/When)
Minutes	Meeting called to order at 09:15. Minutes read with motion to approve by Janie Ward, 2 <sup>nd</sup> by Kendra Paxton.		
<b>OLD BUSINESS</b>			
Helipad risk assessment tool	Tool has been validated. Toledo has identified a helipad as high risk. Discussion was had as to how to address identified issues. Janie has volunteered to draft a standard letter that will be issued from OACCT.	Janie to complete a draft letter for review at the next meeting.	Janie Ward

Weather turndown.com	No update. Tabled. It was also mentioned that each service should be doing quality assurance on their turndown process, i.e. turndowns vs. turndowns entered.	Ongoing	Dave Reese
COTS	Mike Conrad reports no new agreement has been distributed. Cots to have representation at today's general meeting	Ongoing	OACCT
Construction upgrades, Changes	It was reported that Riverside has removed their fencing around the edge of the physical pad creating a fall hazard. Also Identified that Lorain has a helipad under construction. Discussion was had as to the best way to communicate these changes to users. One suggestion was to report these changes on weather turndown.com and use the OACCT safety committee e-mail. It was reported that MedFlight has a decent process in place already and will be asked to present to the committee at the next meeting.	Ongoing	OACCT group
Boardman incident	Akron reported that bushes will be installed around the perimeter next spring and signage will be added to prohibit unauthorized access to the helipad. Other services have said they use a "rotor guard"	AKRON	AKRON

	or one person identified at shift brief that is responsible for the aircraft while blades are turning.		
<b>NEW BUSINESS</b>			
Webex	It was suggested that we begin offering a webex option for future meetings.	Med Flight has agreed to set up a webex option for the next meeting.	Med Flight
Ground Safety	Stan has asked about the lack of updates or discussion relevant to ground safety. Linda Hines from Dayton had been leading this	Reported that Linda Hines was no longer in a position to report on this.	OACCT
Safety committee chair	Colin advised the group that he would no longer be able to chair the safety committee. The committee then approved Stan Kokol as the chair for 2013.	Stan to assume the role of safety committee chair for 2013	Stan Kokol
NAACS	Stan advised the committee that Toledo would be hosting a NAACS class February 14-15/2013	Interested parties to sign up.	OACCT

	With no further business, the meeting was adjourned		