

**Ohio Association of Critical Care Transport  
Ohio Chapter of AAMS**

**General Meeting Minutes  
July 22, 2016  
Location: Medflight of Ohio**

**Call to Order:**

- Meeting called to order by Ruda Jenkins.
- Reading of the Vision and Mission from the agenda.
- Members present requested to sign in and verify email addresses.
- Introductions made and new attendees welcomed.
- Motion made to approve meeting minutes from May 20, 2016 meeting with the amendment of the spelling change of GAMUT. Motion seconded and approved.

**Treasurer's Report:**

- Balance as of 6/30/16 is \$15,142.52 plus \$800 in deposits.
- Recent payments
  - Flowers for Teresa
  - DiAlo Website
- Membership dues will be due by August 31, 2016 or voting rights will be withheld. The date was extended due to technical issues with the website and being able to contact members.

**Safety Forum:**

- Concern Network Reports

**Board Reports:**

- Trauma Committee
  - Review form
- EMFTS-Medical Transportation Committee
  - Medical Transport
    - Currently not printing physician ID cards-no progress being made
      - This will be an option in the spring
    - Watching legislation
    - Working on updates
    - Program vehicle inspection
      - Documentation of road worthiness
    - Next meeting 8/16/16
  - Critical Care Subcommittee
    - Next meeting 8/16/16
- AAMS Report
  - AMTC is 9/26/16 to 9/28/16
    - Due to AMTC we will change our next meeting from 9/23/16 to 9/16/16
      - Ask Angelique to change the date on the website.
      - Safety meeting to start at 10am
    - Drone class is 9/15/16

## **OACCT Subcommittee Reports:**

- Education Committee
  - No report
- Safety Committee
  - Reviewed projects – many of them completed
  - Helipad updates
  - Safety conference is August 16
    - Take postcards
  - Send safety postcards out every other month – Bill will own this project
    - Send out 1 postcard in July
    - Send out the winter postcards in September
    - Add to postcards
      - Register your facility and contact information
      - Start a draft of contact information
        - Ruda will discuss with Angelique setting this up
        - Ask Angelique to come or call into the next safety meeting
    - Maximum cost \$300 approved – more than that amount needs to be brought back to the committee
  - Next meeting Janie will provide an update on electronic communication
- Communication Specialist Committee
  - Survey created for managers – rough draft handed out to the group
    - Staffing
    - Call volumes
    - Makeup of staff and duties
  - Lack of standards for staffing
  - Looking to make a standardization statement
    - Skill set and compensation
    - Stress management
    - Rest/duty practices
  - Will send out a survey monkey
  - In the future a survey will be sent to frontline staff for stress perceptions
  - Seth Barry is chair – working on a project but will be back
- Peds/Neo Committee
  - No Report

## **Old Business:**

- Midwest Safety Conference
  - 3 free registrations
    - July 29 is the deadline for nominations
    - Executive committee will decide recipients and register them
- MICU Rules
  - No deadline for public feedback at this time
  - Please review and bring feedback to the group at the next meeting
  - Linda will bring the feedback to the Medical Transportation Committee

## **New Business:**

- Ground safety projects – take possible project ideas back to safety committee
  - DOT physicals for drivers
  - Risk management assessments

- Calendar – working on new updates
  - Add meeting minutes for safety meeting

**Next Meeting is September 16, 2016.**

**Meeting Adjourned.**

Respectfully submitted,

Stacy Hubbard